



GEO

SECURITY SURVEYS & RISK ASSESSMENTS

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Security Consultancy Services | Global Executive Outreach Ltd



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Security Surveys & Risk Assessments

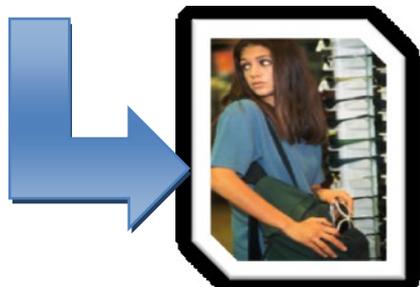
Access Control



Fire & Hazmat



Loss Prevention



Burglary



Robbery & Assault



Industrial Espionage



Kidnap & Piracy



Terrorism & Insurgency





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Security Surveys & Assessments

Security Surveys: A security survey by GEO would start with a local crime and risk survey, followed by an onsite survey and evaluation of the perimeter security, access control, security systems, internal controls and levels of contingency planning. A survey might also include assessments of crisis plans, personnel's level of security awareness, mobile security, close protection programs and counter terrorism security measures.

Phase 1: During the initial client inquiry concerning a GEO security survey, we would ask questions as to the specific need and reasons for the request, we would then request general information about the clients company and the facilities to be surveyed. Next we would follow up by presenting a survey proposal and cost estimate and if agreed upon we will negotiate a retainer fee.

Phase 2: Once a contract for our consultancy services have been approved we would request further information including annual reports, department newsletters, personnel and security policy manuals, work rules, confidentiality agreement forms, employee screening procedures, organizational charts and product and service information. The above information gives us an in-dept overview of the company, its operations and potential risks.

ATT: *Certain criteria's regarding the supplied material and reports should be discussed prior to the conduct of the pre-security survey, the criteria include:*

- ✓ Determine the extent of client and consultant expectations and establish procedures for reviewing exceptions and other program departures.
- ✓ Review files for relevant information, issues, and topics to include in the survey.
- ✓ Such files include those pertaining to: previous surveys, security and contingency plans, exceptions, and correspondence.

Phase 3: The next step is to meet with the client and obtain answers to questions that may have arisen from the review of the material provided, and to determine whether there are any restrictions that would effect our security recommendations. At this time we will also request a written and signed letter giving our consultant's 24-Hour a-day access permission to the assets and facilities to be surveyed. The letter should give GEO consultant's unrestricted access to the facility for the anticipated period of the survey.

ATT: *Certain criteria's should be discussed prior to the conduct of the onsite security survey, the criteria include:*

- ✓ Define the scope of the survey by identifying the areas to be inspected, the methodology and the resources to be used.
- ✓ The scope should allow for review of areas of concern that may arise during the onsite survey process.
- ✓ Coordinate all planned survey activities in advance with relevant parties involved and establish emergency communications channels.



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Phase 4: Following this meeting, the physical survey begins with an onsite tour accompanied by the facility manager or contracting officer. This generally takes 4 to 8 hours, but can take longer depending on the size of the facility, once completed we begin the drafting of the initial survey report. The initial survey report provides us with a general feeling of the security of the facility and raises specific questions and concerns that we further investigate and survey on our own. This is done by our consultants visiting the company or facilities at various hours, conducting surveys of external and internal security measures, accessibility and personnel compliance with company regulations.

We do not rely on templates or old checklist when conducting our surveys, as each GEO security survey is based on the client's uniqueness and the facility specifics. Therefore each GEO survey report is custom made although it may follow a common and logical pattern of conducts, so that areas of concern can be easily established by the client. During our unscheduled surveys we often encounter unanticipated concerns not covered in the client's initial concerns.

- ✓ Survey observations of conditions in facility safety operations systems which may adversely impact the health and safety of employees and/or the public shall be reported expeditiously to the client or contracting officer, who will be responsible for reporting to the companies or facilities environmental, safety, and health department for follow-up action.
- ✓ Survey results related to serious personnel negligence, theft, fraud etc. will be reported immediately to the client or contracting officer and validated by discussion with onsite management and by further observations, during the survey process to ensure report accuracy.

Phase 5: Following our onsite surveys, we complete our security survey report, this phase of research and report preparation can often take three times as long as the onsite surveys. We are however often able to reduce this time significantly, by doing much of the report writing on or near the site.

Phase 6: This is the phase where our consultants meet with the client or contracting officer and presents our report and our findings; we discuss the security situation, any lapses and violations of current security and safety regulations and propose solutions and amendments to the existing security precautions and regulations. Following this meeting we take the client or contracting officer on a "tour" (depending on the situation and location) explaining our findings and showing the client how the solutions would affect the current security precautions and operations.

Phase 7: The client takes on the responsibility of implementing the security solutions recommended in the survey report or request further assistance from us regarding implementation, procurement of security equipment and services and training of personnel and onsite security officers. The client may also at this time request future security surveys or setup a security survey program, for regular unscheduled inspections of the facility and personnel compliance with security and safety regulations.



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Global Executive Outreach's Security Surveys and Assessments consists of a detailed survey and an assessment of the actual situation and risk, followed by solutions to all of the relevant concerns. The final survey report will contain the following subjects:

- ✓ **Introduction:** A short description of the reasons or problems which led the client to the conclusion, that he had a need for the security survey.
- ✓ **Inspections by the Security Consultant/s:** Here will be described in detail the experience our consultant/s had when performing unexpected inspections of the facilities or areas which the survey and assessment covers and the relevant lapses in the security layers.
- ✓ **Assessment of the Security Layers:** Here all security layers will be surveyed and assessed; such as type of security, security officers, guard procedures, security officer safety, access control, CCTV, alarm systems, internal and external security of the facility or area.
- ✓ **Conclusions:** Here the above mentioned subjects are discussed, the relevant problems explained and solutions are offered; covering both the best quality security solutions as well as solutions which are satisfactory, simple and economical in execution.
- ✓ **Product and Service Search:** If wished by the client, GEO can seek tenders and assess the best proposals for the security products and services which have been covered in the *Conclusions* section. The proposals will be handed over to the client with a brief description of the merits and faults of each proposal along with advice on which proposal we assess to be the best.
- ✓ **For your information:** GEO is an independent consultancy and does not represent any product or security service provider, nor receives any type of endorsements or commissions from any manufactures or service providers; we only provide consultancy and protection services. Price is dependent on the specifics of the services contracted and the timetable, thus the fee can vary. The fees does not include project related expenses nor travel and accommodation.
 - As a general rule GEO does not charge consultancy fees for travel time but only charges a daily fee of \$350 per travel day. Our minimum project assignment fee is for 4 hours pr project. GEO take pride in excellence in services and client satisfaction is highly important at Global Executive Outreach, all services are therefore offered with guaranteed client satisfaction. If our clients for any reasonable reasons are unsatisfied with the consultancy service provided, the consultancy fee will be refunded!

Contact GEO Today for a Free Project Assessment!